



International Federation of Aromatherapists

IFA UK CONFERENCE 'PREVENTATIVE HEALTHCARE'
24th June 09:30am – 17:30pm & 25th June 2017 10:00am – 16:30pm
Venue: University of West London, St Marys Road, Ealing, W5 5RF

PERSONAL DETAILS

Registrant Name		Membership No: <i>(if applicable)</i>
Address	Street	
	Town	
	City/District	
	County	
	Country	
	Postcode	
Email (mandatory*)		
Contact Number		
How did you hear about the conference?		
Dietary Requirements (mandatory*):		

BOOKING DETAILS

DATES	PRICE	MARK WITH AN 'X'
Early Bird Delegate Registration - 2 days Saturday 24th June & Sunday 25th June 2017 <i>(available until 31st January 2017)</i> <i>Includes finger buffet (24th June) & Packed lunch (25th June) & a goody bag</i>	IFA Member £180.00	
	IFA Student £160.00	
	Non Member £210.00	
Full Price Delegate Registration - 2 days Saturday 24th June & Sunday 25th June 2017 <i>(From 1st February 2017)</i> <i>Includes finger buffet (24th June) & Packed lunch (25th June) & a goody bag</i>	IFA Member £200.00	
	IFA Student £180.00	
	Non Member £210.00	
Full Price Delegate Registration - 1 day 24th June 2017 Conference Saturday <i>No discount available for single day bookings</i> <i>Includes finger buffet (24th June) No goody bag given for 1 day</i>	IFA Member £110.00	
	IFA Student £80.00	
	Non Member £120.00	
Full Price Workshop - 1 day 25th June 2017 (Sunday) <i>No discount available for single day bookings</i> <i>Packed lunch (25th June) No goody bag given for 1 day</i>	IFA Member £90.00	
	IFA Student £80.00	
	Non Member £100.00	
Group Bookings (15 delegates +) <i>Includes finger buffet (24th June) & Packed lunch (25th June)</i>	£160.00 until 31 st January 2017 £180.00 from 1 st February 2017	No. of Delegates:



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TERMS AND CONDITIONS

BOOKING & PAYMENT

The fee for attending the conference will be as stated on the booking form. All payments for the booking fee must be made in full in order to secure a place and in any event prior to the date of the event. Reservations will not be confirmed unless payment is made. The booking fee includes refreshments and lunch on the date of the conference.

CANCELLATIONS & NON-ATTENDANCE

All tickets for the conference and or workshop shall be non-refundable and non-transferable. All persons who have booked and subsequently cancels or fail to attend shall forfeit all fees and charges paid. The IFA reserves the right to re-allocate such tickets.

YOUR OBLIGATIONS

You may not bring any equipment or items of a hazardous or dangerous nature to the event. You shall not cause any damage to any part of the venue (including outside areas, and all inside walls, flooring, fixtures and fittings). You are solely liable for any damage caused by you to any such area of the venue and shall fully reimburse the IFA in relation to any damage so caused. You must keep your personal belongings with you at all times and the IFA accept no liability for any damage to, loss of or theft of any of your belongings or other items brought to the event by you.

PHOTOGRAPHY AND FILMING

We may wish to photograph or film the event and reserve the right to do so for the purposes of promoting future events or otherwise. You consent to us photographing or filming you and any persons attending the workshop with you. You may not photograph or video the event without the IFA's prior consent.

ADDITIONAL REQUIREMENTS

If you have any additional needs, e.g. wheelchair access, large print, etc. please inform us no later than one month prior to the event.

TICKETS

The IFA will send each participant an e ticket by email. Participants are required to print the e ticket and bring with them to the event to register on the day. All participants names will be held on a registered list at the reception desk.

PAYMENT DETAILS

Please debit my account with the following details:

Card Holder Name

Debit/Credit Card details: Solo Switch Visa Visa Electron MasterCard

Card No: _ _ _ _ / _ _ _ _ / _ _ _ _ / _ _ _ _

Expires end/..... Security Code (Last three digits)



I confirm the booking details, above and accept the terms and conditions enclosed.

Signature Dated.....



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GROUP BOOKING FORM

For group bookings please complete the school/centre details in the 'personal detail' section (where receipt will be sent) and include each delegates name in the table below.

FULL NAME <i>(As it will appear on entry name badge)</i>	CONTACT <i>(Email address to send confirmation to)</i>
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If you are visiting the UK from overseas for this special event please contact the IFA for a list of aromatic tourist attractions to visit during your stay in the UK.